

**MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL
OCTOBER 21, 2024**

PRESENT: Council President Luke Wildhaber, **ABSENT:** Mayor Annette Frank (*Excused*)
Zoom
Councilor Scott Hover
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Chris Teichroew, Zoom
Councilor Drew Hildebrandt (*Excused*)

STAFF: Cyndi Park, Interim City Manager
Rocio Vargas, City Recorder
Dave Rucklos, Tourism & Economic Development Director
Don Cutler, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Council President Wildhaber called the meeting to order at 6:32 pm and all those present gave the Pledge of Allegiance.

B. ROLL CALL

Council President Wildhaber, via Zoom, noted that councilors Hover, Mackin, and Maguire were present in person. Councilor Teichroew was present via Zoom.

C. APPEARANCE OF INTERESTED CITIZENS

None.

D. CONSENT AGENDA

1. October 7, 2024, Regular Session Minutes

Councilor Maguire noted edits to the minutes.

KITTY MACKIN MOVED TO APPROVE THE OCTOBER 7, 2024, REGULAR SESSION MINUTES AS AMENDED. SECONDED BY JIM MAGUIRE. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

E. ACTION ITEMS

1. Resignation of Public Works Employee and Approval for Recruitment

Cyndi Park, Interim City Manager stated that Rebecca Eastman has secured a new job and turned in her resignation with the City. Interim City Manager stated that the City is in need of filling the position as soon as possible and is requesting the City Council to approve the recruitment and hiring of a new Public Works employee.

Don Cutler, Public Works Supervisor stated that he has a candidate that he would like to make an offer to. He stated that he was a candidate in the previous recruitment, and he did seasonal work for the City

KITTY MACKIN MOVED TO AUTHORIZE THE INTERIM CITY MANAGER TO ADVERTISE, RECRUIT, AND HIRE A NEW PUBLIC WORKS EMPLOYEE. SECONDED BY SCOTT HOVER. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

2. Second Reading of Ordinance 662 - Limiting Trial Use Liability

Councilor Maguire noted edits to the ordinance.

Councilor Maguire preformed the second reading of Ordinance 662 by title only.

KITTY MACKIN MOVED TO APPROVE THE SECOND READING BY TITLE ONLY OF ORDINANCE 662, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON MUNICIPAL CODE TO ADOPT LIMITATION OF LIABILITY FOR CERTAIN CLAIMS ARISING FROM THE USE OF TRAILS OR STRUCTURES WITHIN PUBLIC EASEMENTS AND UNIMPROVED RIGHTS OF WAY UNDER ORS 105.668 AS AMENDED. SECONDED BY CHRIS TEICHROEW. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

SCOTT HOVER MOVED TO ADOPT ORDINANCE 662, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON MUNICIPAL CODE TO ADOPT LIMITATION OF LIABILITY FOR CERTAIN CLAIMS ARISING FROM THE USE OF TRAILS OR STRUCTURES WITHIN PUBLIC EASEMENTS AND UNIMPROVED RIGHTS OF WAY UNDER ORS 105.668 AS AMENDED.

SECONDED BY JIM MAGUIRE. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

3. Second Reading of Ordinance 663 - Amending Chapter 3.8 Transient Lodging Tax (TLT) of the Dayton Municipal Code

Councilor Maguire noted edits to the ordinance.

Councilor Hover preformed the second reading of Ordinance 663 by title only.

KITTY MACKIN MOVED TO APPROVE THE SECOND READING BY TITLE ONLY OF ORDINANCE 663, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING CHAPTER 3.8 TRANSIENT LODGING TAX (TLT) OF THE DAYTON MUNICIPAL CODE AS AMENDED. SECONDED BY JIM MAGUIRE. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

JIM MAGUIRE MOVED TO ADOPT ORDINANCE 663, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING SECTION 3.8 TRANSIENT LODGING TAX (TLT) OF THE DAYTON MUNICIPAL CODE AS AMENDED. SECONDED BY CHRIS TEICHROEW. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

4. First Reading of Ordinance 664 - Adopting the Urban Renewal Plan

Councilor Maguire noted edits to the ordinance.

Councilor Mackin noted edits to the draft of the Urban Renewal Plan.

Council President noted edit of the date for notice of the Public Hearing.

Councilor Maguire preformed the first reading of Ordinance 664 by title only.

KITTY MACKIN MOVED TO APPROVE THE FIRST READING BY TITLE ONLY OF ORDINANCE 664, AN ORDINANCE OF THE DAYTON CITY COUNCIL MAKING CERTAIN DETERMINATION AND FINDINGS RELATED TO

AND APPROVING THE DAYTON URBAN RENEWAL PLAN AND DIRECTING THAT NOTICE OF APPROVAL BE PUBLISHED. SECONDED BY CHRIS TEICHROEW. Motion carried with Hover, Mackin, Maguire, Teichroew and Wildhaber voting aye. Mayor Frank and Councilor Hildebrandt were absent.

F. COUNCILOR COMMENTS AND CONCERNS

Councilor Mackin inquired about the procedure for disposing of a deceased animal on the road. She requested assistance to register for the Elected Officials Essentials training. She RSVP'd for the City/County Dinner in Lafayette.

Councilor Hover stated that there was a similar situation of a deceased animal by the bridge on HWY 221 and that he called Oregon State Police and OSP got Wildlife and Game involved.

G. INFORMATION REPORTS

1. TED Director

Dave Rucklos, Tourism and Economic Development Director stated that with the first reading of the ordinance approving the Dayton Urban Renewal Plan today and the second reading set for the November 4th meeting, it put the City on track to capture the financial return on the current renovations of the merchant block in the URA.

The footbridge will open on Friday, October 25, 2024, and the ribbon cutting would be moved to a later date, as final repairs need to be done to the approaches.

The City is still waiting on a building permit from Newberg for the remodel of the bandstand.

The parks master plan work has begun by the consultants.

The community center is getting new hardwood in the auditorium and the risers will be removed for safety.

Update on grants - the City has four grants under consideration, two with Travel Oregon, one with T-Mobile, and one with LLGP.

Councilor Maguire inquired if the Vintages was notified of the opening of the footbridge.

Council President inquired about the agreement with the Dayton Fire District on the Dayton Urban Renewal Plan. TED confirmed that there was an agreement made with the DFD.

Councilor Mackin inquired if the \$30,000 budget for the bandstand was enough to rebuild it. She requested to include an ADA ramp for next year.

TED stated that the bid came in at about \$26,000 six months ago and hopes that it will stay near that when the renovation can be started. He also invited Councilor Mackin to look at the ramp attached to the Public Works modular to see if that is something that could be considered for the bandstand.

H. CITY MANAGER'S REPORT

Interim City Manager stated that the first Transportation System Plan PAC meeting will be Tuesday, October 22, 2024.

The Comprehensive Housing Plan update open house will be held at the Community Center on Wednesday, October 23, 2024.

The Library Halloween Party will be held Thursday, October 31, 2024, at the Community Center.

I. ADJOURN

There being no further business to discuss the meeting adjourned at 7:19pm.

Respectfully submitted:

APPROVED BY COUNCIL on **November 4, 2024**

By:

As Written

As Amended

Rocio Vargas, City Recorder

Annette Frank, Mayor