

**MINUTES  
DAYTON CITY COUNCIL  
REGULAR SESSION  
SEPTEMBER 3, 2024**

**PRESENT:** Mayor Annette Frank  
Councilor Drew Hildebrandt  
Councilor Scott Hover  
Councilor Kitty Mackin  
Councilor Chris Teichroew

**ABSENT:** Council President Luke Wildhaber  
Councilor Jim Maguire

**STAFF:** Cyndi Park, Interim City Manager  
Rocio Vargas, City Recorder  
Dave Rucklos, Tourism & Economic Development Director  
Don Cutler, Public Works Supervisor

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Annette Frank called the meeting to order at 6:30pm pm and all those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Frank noted that there was a quorum with Councilors Hildebrandt, Hover, and Mackin present in person. Councilor Teichroew was appointed after roll call.

**C. APPEARANCE OF INTERESTED CITIZENS**

Mike Billings of 1980 NE Gibbs Circle, McMinnville inquired about feedback on the complaint he made.

Linda McGrew of 734 SE Palmer Ln, Dayton inquired about the UGB land swap and annexing into the city. She inquired about the creation of a water district she understood that would be created to annex UGB properties to the City of Dayton.

**D. CONSENT AGENDA**

**KITTY MACKIN MOVED TO APPROVE AUGUST 5, 2024, REGULAR SESSION MINUTES AS AMENDED. SECONDED BY DREW HILDEBRANDT.** Motion carried with Frank, Hildebrandt, Hover, and Mackin voting aye. Councilor Maguire and Council President Wildhaber were absent.

## **E. ACTION ITEMS**

### **1. City Council Vacancy Seat Appointment**

Councilor Hover asked for clarification of number of applications for the vacancy.

It was clarified that there are only two applications.

Councilor Hildebrandt thanked Christ Teichroew for applying again and being present at the meeting.

**DREW HILDEBRANDT MOVED TO NOMINATE CHRIS TEICHROEW FOR THE OPEN SEAT. SECONDED BY SCOTT HOVER.** Motion carried with Frank, Hildebrandt, Hover, and Mackin voting aye. Councilor Maguire and Council President Wildhaber were absent.

### **2. Resolution 2024/25-01 Amending the Dayton Fee Schedule to Update Water Meter Costs**

Cyndi Park, Interim City Manager stated that this item is continued from the August 5, 2024, meeting. She stated that upon more research staff produced the attached cost analysis for the realistic cost of a new water meter.

**DREW HILDEBRANDT MOVED TO APPROVE RESOLUTION 2024/25-01, A RESOLUTION AMENDING THE CITY OF DAYTON FEE SCHEDULE TO UPDATE THE FEES FOR WATER METERS AND PARTS REQUIRED FOR THEIR INSTALLATION. SECONDED BY SCOTT HOVER.** Motion carried with Frank, Hildebrandt, Hover, Mackin, Teichroew voting aye. Councilor Maguire and Council President Wildhaber were absent.

### **3. Urban Renewal District Plan Amendment Approval**

Dave Rucklos, Tourism and Economic Development updated the City Council on the negotiation with the Dayton Fire District and informed of the agreement that came out of the negotiation. He stated if the amendment is approved by council; the next step is the Dayton City Council, Dayton Fire District, and Dayton School District to approve concurrence resolutions to move forward with the amended Urban Renewal Plan.

**SCOTT HOVER MOVED TO AUTHORIZE CITY STAFF TO PURSUE INTERGOVERNMENTAL AGREEMENTS WITH THE DFD AND DSD AND TO HAVE THE EXISTING PROPOSED URD PLAN AMENDED TO REFLECT THE NEGOTIATED FINANCIAL TERMS AND BOUNDARY ADJUSTMENTS. SECONDED BY KITTY MACKIN.** Motion carried with Frank, Hildebrandt, Hover, Mackin,

Teichroew voting aye. Councilor Maguire and Council President Wildhaber were absent.

#### **4. Report on the First English Course Cohort**

Mayor Frank briefed the City Council on the report for the English classes.

There was a conversation on continuing the classes.

Rocio Vargas, City Recorder informed the Council that there would be a continuance with Cathy Karten as the teacher.

#### **F. COUNCILOR COMMENTS AND CONCERNS**

Councilor Mackin stated that councilors should let the City Recorder know of attendance especially if councilors are not attending.

Mayor Frank introduced "street furniture" idea to control traffic in the neighborhoods. She also inquired about having speed signs in more streets of Dayton.

Councilor Hildebrandt complimented the public works monthly report and inquired about the park bathroom issues.

#### **G. INFORMATION REPORTS**

##### **1. TED**

Dave Rucklos, TED presented photos of the current condition of the bandstand at Courthouse Square Park. He stated that there is a budget available to rehabilitate the bandstand. TED stated that there are no records of there being any engineering done for the bandstand, and he is looking into having the rehabilitation engineered. He stated that making it ADA compliant with a ramp would be beyond the budget but should be added to the 2025 goals.

There was a conversation on adding a ramp to the bandstand to accommodate ADA and the importance of addressing the liability issue with the current state of the bandstand.

TED reported that he is organizing a tractor parade for the Christmas Tree Lighting Parade. He stated that he will be reaching out to the local farmers to invite them to bring their farm equipment lit up for the parade.

TED reminded the Council that September 21, 2024, will be the Fettes, Fruit and Fungi event organized by the Performing Arts of Dayton (PAD).

TED stated that the City is applying for a couple of grants with Travel Oregon for website development and a reader board.

TED updated on the progress with C-PACE research.

## H. CITY MANAGER'S REPORT

Cyndi Park, Interim City Manager informed the council that Alderman Park is now open.

Interim City Manager informed the Council about the approaches to the Utility Bridge. She explained the two options to fix the approaches per the bridge engineers.

There was a conversation on the pros and cons of each of the options offered by the bridge engineers.

Interim City Manager referred to the recruitment schedule attached to the packet with important dates the council needs to remember to book on their calendars.

## I. ADJOURN

There being no further business Mayor Frank adjourned the meeting at 7:23pm.

Respectfully submitted:

APPROVED BY COUNCIL on **October 7, 2024**

By:

As Written

As Amended

Rocio Vargas, City Recorder

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Annette Frank, Mayor