

**MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
MONDAY JUNE 17, 2024**

PRESENT: Mayor Annette Frank
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Rosalba Sandoval-Perez, via Zoom
Councilor Drew Hildebrandt

ABSENT: Council President Luke Wildhaber

STAFF: Cyndi Park, Interim City Manager
Rocio Vargas, City Recorder
Dave Rucklos, Tourism & Economic Development Director
Don Cutler, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Annette Frank called the meeting to order at 6:31pm and all those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Frank noted there was a quorum with Councilors Hildebrandt Mackin, and Maguire present in person and Councilor Sandoval-Perez present via Zoom. Council President Wildhaber was absent.

APPEARANCE OF INTERESTED CITIZENS

None.

C. CONSENT AGENDA

1. Approval of June 3, 2024, City Council Regular Session Minutes

KITTY MACKIN MOVED TO APPROVE THE CONSENT AGENDA WITH THE REGULAR SESSION MINUTES OF JUNE 3, 2024. SECONDED BY DREW HILDEBRANDT.

Motion Carried with Frank, Hildebrandt, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

D. ACTION ITEMS

1. Dayton Village Affordable Housing Project - Purchase Offer Transaction Date

Dave Rucklos, Tourism and Economic Development Director invited Teresa Smith from Community Home Builders to present.

Teresa Smith stated that CHB receives funds from the Federal Government for 502 Loans, but there aren't any funds left this year. The Federal Government receives funds in October and availability to the organization would be in December.

DREW HILDEBRANT MOVED TO EXTEND THE CLOSING OF THE DAYTON VILLAGE TRANSACTION WITH COMMUNITY HOME BUILDERS TO A DATE NO LATER THAN DECEMBER 31, 2024. SECONDED BY KITTY MACKIN. Motion Carried with Frank, Hildebrandt, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

2. Dayton Fireworks Donation Request

Chris Teichroew, 663 Warmcombe Dr., Dayton, Vice Chair of the Dayton Fireworks Committee requested a donation of \$5,000 to the City Council with the plan to continue fundraising and not have to request this donation again.

KITTY MACKIN MOVED TO APPROVE THE DONATION OF \$5,000 TO THE DAYTON FIREWORKS COMMITTEE. SECONDED BY DREW HILDEBRANDT. Motion Carried with Frank, Hildebrandt, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

3. Performing Arts of Dayton Donation Request

Robin Pederson, 202 7th St., Dayton, PAD representative presented on the plans for Fiddles, Fruit, and Fungi Festival on September 21, 2024. She requested the rental fees to the Courthouse Square Park and the Community Center waived and for a \$800 donation.

DREW HILDEBRANDT MOVED TO APPROVE THE \$800 DONATION WITH THE FEES WAIVED TO THE COURTHOUSE SQUARE PARK AND COMMUNITY CENTER. SECONDED BY KITTY MACKIN. Motion Carried with Frank, Hildebrandt, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

4. Appointment of New Councilor

Candidates for the vacant Councilor seat Scott Hover, Gerald Wayne Stock, and Chris Teichroew were present. Colt Wilkins was absent.

The City Council interviewed the candidates present on their background, public safety, growth for Dayton, and inclusivity.

The role of the City Council was explained to the candidates.

Jim Maguire nominated Chris Teichroew for the vacancy.

Drew Hildebrandt nominated Scott Hover for the vacancy.

Councilor Mackin abstained from voting.

Frank and Maguire voted aye for Chris Teichroew. Hildebrandt and Sandoval-Perez voted nay for Chris Teichroew.

Frank, Hildebrandt, Maguire, and Sandoval-Perez voted aye for Scott Hover.

Scott Hover was appointed to the vacancy.

Scott Hover was sworn into office as Councilor for the City of Dayton.

5. Approval of Resolution 23/24-18 Change the US Bank Signing Authority

With the changes in council and staff the authorized signers need to be updated with the bank. Councilor Maguire requested to remove his name from the signing authority. Councilor Mackin volunteered to be added to the signing authority, since she lives in town.

DREW HILDEBRANDT MOVED TO AMEND THE RESOLUTION TO REMOVE JIM MAGUIRE AS AUTHORIZED SIGNER AND ADD KITTY MACKIN AS AUTHORIZED SIGNER; AND APPROVE AMENDED RESOLUTION 23/24-18, CHANGING SIGNATURE AUTHORITY FOR US BANK PRIMARY CHECKING ACCOUNT. SECONDED BY SCOTT HOVER. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

6. Approval of Resolution 23/24-19 Authorize Year End Transfers

KITTY MACKIN MOVED TO APPROVE RESOLUTION 23/24-19, A RESOLUTION AUTHORIZING YEAR END TRANSFER OF FUNDS IN THE FY 2023/2024 BUDGET. SECONDED BY DREW HILDEBRANDT. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

7. Approval of Resolution 23/24-20 Election to Receive State Shared Revenues

DREW HILDEBRANDT MOVED TO APPROVE RESOLUTION 23/24-20, A RESOLUTION DECLARING THE CITY OF DAYTON'S ELECTION TO RECEIVE STATE SHARED REVENUES FOR FISCAL YEAR 2024/2025. SECONDED BY SCOTT HOVER. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

8. Approval of Resolution 23/24-21 Adopting the FY 2024/2025 Budget

JIM MAGUIRE MOVED TO APPROVE RESOLUTION 23/24-21, A RESOLUTION ADOPTING THE CITY OF DAYTON BUDGET FOR THE FISCAL YEAR 2024/2025; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING AD VALOREM TAXES. SECONDED BY DREW HILDEBRANDT. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

9. Approval of Resolution 23/24-22 Police Services Contract for 2024-2025

DREW HILDEBRANDT MOVED TO APPROVE RESOLUTION 23/24-22 A RESOLUTION APPROVING AND INTERGOVERNMENTAL AGREEMENT BETWEEN YAMHILL COUNTY AND THE CITY OF DAYTON FOR POLICE SERVICES FOR FISCAL YEAR 2024/2025. SECONDED BY KITTY MACKIN. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

10. Approval of Resolution 23/24-23 Agreement for Land Use Planning Services with the Mid-Willamette Valley Council of Governments.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 23/24-23, A RESOLUTION APPROVING A CONTRACT FOR LAND USE PLANNING SERVICES WITH THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS JULY 1, 2024, THROUGH JUNE 30, 2025. SECONDED BY JIM MAGUIRE. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

11. Approval of Resolution 23/24-24 Dayton Fee Schedule Update to include EV Charging Station Hourly Use Fee

Dave Rucklos, TED Director presented the resolution to amend the Dayton Fee Schedule. He stated that the \$1.50/hr. rate is reasonable to balance the cost to the City per kilowatt hour for the electricity used to charge EVs.

DREW HILDEBRANDT MOVED TO APPROVE RESOLUTION 23/24-24, A RESOLUTION AMENDING THE CITY OF DAYTON FEE SCHEDULE TO ADD AN EV CHARGING STATION FEE OF \$1.50/HOUR AT COURTHOUSE SQUARE PARK. SECONDED BY KITTY MACKIN. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

12. Approval of Resolution 23/24-25 IGA with ODOT for Dayton TSP Updates

The City was awarded a grant from the Transportation and Growth Management Program, a joint program between Oregon Department of Land Conservation (DLCD) and Oregon Department of Transportation (ODOT) to update the City Transportation System Plan. The city will provide staff time to match the grant.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 23/24-25, A RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE OREGON DEPARTMENT OF TRANSPORTATION AND THE CITY OF DAYTON FOR UPDATES TO THE

TRANSPORTATION SYSTEM PLAN. SECONDED BY SCOTT HOVER. Motion Carried with Frank, Hildebrandt, Hover, Mackin, Maguire, and Sandoval-Perez voting aye. Council President Wildhaber was absent.

E. COUNCILOR COMMENTS AND CONCERNS

Councilor Mackin, commented on cyber security training, and inquired about having a conversation about cyber security as a council. She inquired about any updates of the opening of the dog park.

Councilor Hildebrandt complimented the installation of the Peace Pole.

F. INFORMATION REPORTS

1. TED

Dave Rucklos, TED Director presented an update on Urban Renewal Agency. He stated that Elaine Howard met with the Dayton Planning Commission on June 13, 2024, and will be meeting with the Yamhill County Commissioners on Thursday, June 20, 2024, for a second time, and with the Dayton Fire District on July 8, 2024, to present the Urban Renewal Plan.

G. CITY MANAGER'S REPORT

Cyndi Park, Interim City Manager updated the Council on the Stars and Stripes City-Wide decorating contest.

H. ADJOURN

Respectfully submitted:

By:

Rocio Vargas, City Recorder

APPROVED BY COUNCIL on **July 15, 2024**

As Written

As Amended



Annette Frank, Mayor