

**MINUTES  
DAYTON CITY COUNCIL  
REGULAR SESSION  
MARCH 4, 2024**

**PRESENT:** Mayor Trini Marquez  
Councilor Annette Frank  
Councilor Drew Hildebrandt  
Councilor Kitty Mackin  
Council President Jim Maguire  
Councilor Luke Wildhaber, via Zoom, arrived at 7:15pm

**ABSENT:** Councilor Rosalba Sandoval-Perez

**STAFF:** Rochelle Roaden, City Manager, via Zoom  
Rocio Vargas, City Recorder

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Marquez called the meeting to order at 6:30pm. All those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Marquez noted that Councilors Frank, Hildebrandt, Mackin, and Maguire were present in person. Councilor Wildhaber was present via Zoom. Councilor Sandoval-Perez was absent.

**C. APPEARANCE OF INTERESTED CITIZENS**

Mike Caruso, 176 SW Hemlock St, Dundee, OR, made a presentation on behalf of the Newberg Rotary Club regarding Peace Poles accompanied by Katti Futornick. He stated that there is a deadline to apply for the Peace Pole of March 11<sup>th</sup>, 2024, the Rotary Club would cover the cost of securing the Peace Poles for the city. Installation would need to be completed by City staff.

Judy Gerrard, 305 Main Steet, Dayton OR, presented questions and concerns to be considered by the City Council in the approval of Ordinance 659.

**D. CONSENT AGENDA**

1. February 20, 2024, Work/Special/Executive Session Minutes.

**KITTY MACKIN MOVED TO APPROVE THE CONSENT AGENDA OF FEBRUARY 20, 2024 MINUTES. SECONDED BY ANNETTE FRANK.** Motion carried with Frank, Hildebrandt, Mackin, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent.

**E. ACTION ITEMS**

### **1. Dayton Friday Nights Report, DCDA**

Judy Gerrard gave the City Council a report on the Dayton Friday Nights attendance and economic benefits to the local downtown vendors.

Councilor Mackin expressed her experience and concerns at the park regarding accessibility.

Judy Gerrard stated that it is a concern the DCDA is reviewing for a solution.

### **2. CFM Advocates**

Rochelle Roaden, City Manager, introduced Michael Skipper of CFM Advocates.

Michael Skipper explained the focus and interest of CFM for the City of Dayton. He stated that CFM will advocate for the City of Dayton at the federal level for funding of high priority projects.

### **3. First Reading of Ordinance 658, Urban Renewal Agency Creation**

Elaine Howard presented Ordinance 658 and explained the terms and conditions of the ordinance.

Council President complete the first reading of Ordinance 658 by title only.

**KITTY MACKIN MOVED TO APPROVE THE FIRST READING OF ORDINANCE 658, AN ORDINANCE OF THE DAYTON CITY COUNCIL DECLARING THAT BLIGHTED AREAS EXIST IN THE CITY OF DAYTON, ESTABLISHING THE NEED FOR AN URBAN RENEWAL AGENCY IN THE CITY, AND ELECTING A METHOD FOR EXERCISING THE POWER OF AN URBAN RENEWAL AGENCY WITH THE CITY. CREATING SECTIONS 1.19.00 - 1.19.12 OF THE DAYTON MUNICIPAL CODE. SECONDED BY ANNETTE FRANK.** Motion carried with Frank, Hildebrandt, Mackin, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent.

### **4. OLCC Liquor License Renewals**

Rocio Vargas, City Recorder, stated that each year businesses that sell alcohol within city limits must apply to the city for a recommendation from City Council. She stated that if the City Council wants to approve a recommendation there is no need to do anything. She stated if the City Council wanted to deny a recommendation an extension could be requested from OLCC to investigate a specific business.

Deputy Twitchell answered questions and explained the incidents.

There were no recommendations to deny a Liquor License Renewal.

### **5. Facilitating Strategic Goals Discussion**

City Manager stated that Mayor Marquez requested to have a facilitator for Strategic Goals for the current fiscal year. City Manager stated that upon research she found Jensen Strategies that could facilitate Strategic Goals. The cost would be \$8,000.

Mayor Marquez stated that she spoke to former Mayor Beth Wytoski and that she would be willing to facilitate Strategic Goals.

There was a discussion on pros and cons of reassessing strategic goals nearing budget deadlines.

**JIM MAGUIRE MOVED TO ADOPT STRATEGIC GOALS AGREED ON IN THE LAST MEETING WITH A PENDING RESOLUTION AND AUTHORIZE THE CITY MANAGER TO RESEARCH POTENTIAL FACILITATORS FOR STRATEGIC GOALS REEVALUATION. SECONDED BY ANNETTE FRANK.** Motion carried with Frank, Hildebrandt, Mackin, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent.

#### **6. Approval of Resolution 23/24-11 City Council Rules Amendment #8**

City Manager stated that per Dayton City Charter, Section 10, "the council must adopt rules to govern its meetings". She stated that per Resolution 04/05-31", a resolution Adopting City Council Rules" which would be reviewed on even numbered years.

City Manager stated that the City Council reviewed the council rules on January 2, 2024, and in February reviewed the changes requested by City Council.

**ANNETTE FRANK MOVED TO APPROVE RESOLUTION 23/24-11 RESOLUTION ADOPTING AMENDMENT #8, A RESOLUTION ADOPTING CITY COUNCIL RULES. SECONDED BY DREW HILDEBRANDT.** Motion carried with Frank, Hildebrandt, Mackin, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent.

#### **7. First Reading of Ordinance 659 Park Operating Policy and Allowing Alcohol for Special Events**

City Manager stated that at the February 5<sup>th</sup> and February 20<sup>th</sup> Council meetings, staff presented information to Council regarding allowing alcohol to be served at Courthouse Square Park.

City Manager presented a proposal for General Rules of Use and Park Operating Policy language amendments for the Dayton Municipal Code.

There was a discussion on the proposed language, language changes requested by City Council, and research request for the City Manager.

Councilor Luke Wildhaber completed the first reading by title only of Ordinance 659.

**ANNETTE FRANK MOVED TO APPROVE THE FIRST READING OF ORDINANCE 659, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING CHAPTER 2 OF THE DAYTON MUNICIPAL CODE ALLOWING THE CONSUMPTION OF ALCOHOLIC BEVERAGES IN COURTHOUSE SQUARE PARK DURING COMMUNITY EVENTS AND ADDING A PARKS OPERATING POLICY. SECONDED BY DREW HILDEBRANDT.** Motion carried with Frank, Hildebrandt, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent. Mackin voted nay.

### **8. Rotary Club Peace Poles**

This action item was added to the agenda by Mayor Marquez.

Bubba King spoke about the Peace Pole program and explained how it works to the City Council. He stated that they could be ordered and installed by the city when it is seen fit, and resources are available.

There was a discussion about having volunteers from the Rotary Club to help install the Peace Poles.

**KITTY MACKIN MOVED TO ACCEPT THE PEACE POLES FROM THE NEWBERG ROTARY CLUB AND AUTHORIZE CITY MANAGER OR DESIGNEE TO APPLY FOR THE PEACE POLES. SECONDED BY JIM MAGUIRE.** Motion carried with Frank, Hildebrandt, Mackin, Maguire, Marquez, and Wildhaber voting aye. Sandoval-Perez was absent.

### **F. COUNCILOR COMMENTS AND CONCERNS**

Councilor Mackin expressed concern about Facebook replies and requested other councilors not to comment on her posts.

Councilor Frank requested that yellow curb lines need to be repainted on 8<sup>th</sup> street and Ash street. She stated that there is a pothole across the street from 8<sup>th</sup> street and Ash street. She added that a citizen requested that lines be painted on 8<sup>th</sup> street. She requested her packet be delivered to her house door.

Councilor Hildebrandt expressed his concern for dog problems and the distrust to report the issues from the Facebook community.

Council President Maguire brought up the Peace Pole application. He inquired if this topic should be discussed by council and provide the City Manager with directions. He requested to have council meeting video recordings available online on the City YouTube Channel as a topic added to the next agenda.

**G. INFORMATION REPORTS**  
**H. CITY MANAGER'S REPORT**

City Manager reported that on Friday, March 1, 2024, Mayor Marquez, Rocio Vargas, and herself met with the Dayton School District family liaisons Ana Lundgren and Maria Alcaraz Reyes, and Superintendent Amy Fast to discuss partnering with the city for English classes and hosting a Spanish speakers town hall. She stated that there is a teacher that is interested in offering English classes during the summer with a cost that the city could budget for.

City Manager stated that the franchise agreement with Recology requires them to present a rate review every April, but Recology requested an extension to present rate changes due to a hack to their computer systems. She stated that they will present information to the Council at the June 3<sup>rd</sup> meeting.

City Manager stated the Financial Audit is complete. She stated that each year Devin Ash briefs the Council after the financials are completed, but due to merger a date has not been set up yet.

City Recorder updated the council on SEI requirements per Oregon Government Ethics Commission. She stated that they are due April 15, 2024, and emails from OGEC will be sent March 15, 2024.

City Manager reported that Dave Rucklos will be giving a TMDL presentation to the Dayton Grade School 3<sup>rd</sup> grade class in April.

Excavation has begun on the HWY 221 pump station.

An update was provided on the footbridge project that is projected to be completed by June of this year.

The SCADA update at the Water Treatment Plant was completed overnight February 26-27 successfully with only a few bugs to check and fix.

Smith Park bathroom is almost complete.

**I. ADJOURN**

Respectfully submitted:

By:

Rocio Vargas, City Recorder

APPROVED BY COUNCIL on **April 1, 2024**

As Written

As Amended



Trini Marquez, Mayor